

# TWIN RIVERS QUILTERS' GUILD

*BEE by the RIVER! 2018*

## Quilts for Sale Booth

Please read all instructions for placing a quilted project "On Consignment"

Quilts will be taken on consignment from **members only** at the "Quilts for Sale" booth in our 2018 "**Bee by the River**" Quilt Show. Quilts will be displayed in a variety of ways for optimal vision and sales including: by size and/or theme. Quilts may be displayed on tables, or hung on coat hangers, PVC pipe and quilt racks.

TRQG cannot guarantee that damage will not occur to your quilt. We will take every precaution to avoid damage, however, remember: **Quilts will be handled by potential buyers.**

Quilts entered in the show that are for sale will be sold through the "Quilts for Sale" booth.

### Consignment Agreement:

- Quilts will be sold for the asking price indicated on the Consignment Form completed by the member.
- TRQG consignment fee will be 15% of the asking price and deducted from the asking price.
- Sales Tax will be collected from the buyer and paid to the state.
- A price reduction can be made on your quilt if the seller puts the reduction amount on the form for Saturday's asking price and signs his/her name on the line below.
- Payment for the quilts sold will occur approximately 2 weeks after the close of the show.
- **Twin Rivers Quilters Guild will not assume liability for the damage or loss of any quilt.**

### Completion of Form:

- You must complete a separate Consignment Form for each quilt on consignment,
- If your quilt is for sale and also entered in the show you MUST have a "Consignment Form" completed.
  - Be sure to check the "FOR SALE" box on the show entry form.
- The Number Box at the top of the consignment form will be assigned by the committee.
- **The consignment form must be completed and returned to Kit Crouch by September 13, 2018**  
**2117 Royal Pines Dr. New Bern, NC 28560**

### Delivery of Quilts for Sale:

- Quilts will be received on Oct. 22, 2018, between 9:00 am and 11:30 am in the basement of the Tabernacle Baptist Church. (This is the same day, time and location as the quilts for the show.)

Signage at the church will guide you to the appropriate room. You will receive a receipt for your quilt when you turn in the quilt. **You will need this receipt to retrieve your quilt at the end of the show.**

- A sales tag will be placed on the lower RIGHT side on the FRONT of each quilt when you turn it in. This will be provided by the committee. The tag will be used to control the quilts in the “Quilts for Sale” booth and to aid in the return of quilts at the end of the show. The tag will have the following information:
  - Number – Assigned by the committee
  - Size - We will use your form for sizing
  - Asking price- Determined by you. If sold, you will receive 85% of the asking price.

If your quilt(s) are sold, you will receive a check approximately **2 weeks** following the show.

**Retrieving Quilts for Sale at the close of the show:**

- You will be notified of the **exact time** to pick-up your quilts.
- At that time, you may come to the “pick-up area” to receive your quilt(s).
- You must have your receipt(s). This receipt(s) will be handed to you when dropping off your quilt(s).
- Someone else may pick up your quilt as long as they have your receipt.

Please be patient at the end of the Show. It will take time to dismantle the booth and fold/sort quilts before we open the doors at the “pick-up area”.

**THANK YOU AND GOOD LUCK!!!!**

**Twin Rivers Quilters Guild: 2018 Quilt Show**

Number: \_\_\_\_\_  
TRQG Committee Only

**Quilts for Sale by Members  
Consignment Form**

*This form can be filled in online and printed. Tab between fields.*

Please **PRINT** the following information for **EACH** quilt and sign at the bottom:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Quilt Name: \_\_\_\_\_

Quilt Size (inches) \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

Quilt Top Only? Yes  (Please Check if applicable)

Other: \_\_\_\_\_

Write a brief description of Sale Item: \_\_\_\_\_

Asking Price \$ \_\_\_\_\_

Saturday Asking Price (OPTIONAL LOWER PRICE): \$ \_\_\_\_\_

Signature required for lowering the Price: \_\_\_\_\_

**Is your Quilt in the Show? Yes  No  (please check box)**

**If Yes, please attach a picture of your quilt for sale.**

The asking price includes the 15% consignment fee. Example: If the asking price is \$100, you will receive \$85 and the Guild will receive \$15. We will also be collecting North Carolina sales tax (6.75%) from the buyer at the time of sale.

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I, the undersigned, agree to the following conditions of sale:

1. I release the Twin Rivers Quilters Guild and the New Bern Convention Center from any liability for damage or loss of the item listed above.
2. I agree to pay the Twin Rivers Quilters Guild a 15% consignment fee for the sale of my quilt. This fee will be taken at the time of the sale.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/2018