

TWIN RIVERS QUILTERS' GUILD

BEE by the RIVER! 2025

QUILTS FOR SALE BOOTH INSTRUCTIONS AND CONSIGNMENT FORM

Please read all instructions for placing a quilted project "On Consignment"

Quilts will be taken on consignment from **members only** at the "Quilts for Sale" booth in our 2025 "Bee by the River" Quilt Show. Quilts will be displayed in a variety of ways for optimal vision and sales including: by size and/or theme. Quilts may be displayed on tables, or hung on coat hangers, hung by ribbons, PVC pipe and quilt racks.

TRQG cannot guarantee that damage will not occur to your quilt. We will take every precaution to avoid damage, however, remember: **Quilts will be handled by potential buyers.**

Quilts entered in the show that are for sale will be sold through the "Quilts for Sale" booth.

Consignment Agreement:

- Quilts will be sold for the asking price indicated on the Consignment Form completed by the member.
- TRQG consignment fee will be 15% of the asking price and deducted from the asking price.
- Sales Tax will be collected from the buyer and paid to the state.
- A price reduction can be made on your quilt if the seller puts the reduction amount on the form for Saturday's asking price and signs his/her name on the line below.
- Payment for the quilts sold will occur approximately 2 weeks after the close of the show.
- **Twin Rivers Quilters Guild will not assume liability for the damage or loss of any quilt.**

Completion of Form:

- You must complete **a separate Consignment Form for each quilt** on consignment.
- If your quilt is for sale and also entered in the show you **MUST have a "Consignment Form" completed.**
 - Be sure to check the "FOR SALE" box on the show entry form.
- The Number Box at the top of the consignment form will be assigned by the committee.

The consignment form must be completed and returned by the March 13, 2025 guild meeting to:

Laure Manette
407 Two Lakes Trl
New Bern, NC 28560

Delivery of Quilts for Sale:

- Quilts will be received on Monday, **April 7, 2025**, between 9:00 am and 11:30 am in Room 201A on the second floor of the Tabernacle Baptist Church. (This is the same day, time, and location as the drop off for quilts for the show.)

Signage at the church will guide you to the appropriate room. You will receive a receipt for your quilt when you turn in the quilt. **You will need this receipt to retrieve your quilt at the end of the show.**

- A sales tag will be placed on the lower RIGHT side on the FRONT of each quilt when you turn it in. This will be provided by the committee. The tag will be used to control the quilts in the “Quilts for Sale” booth and to aid in the return of quilts at the end of the show. The tag will have the following information:
 - Number - Assigned by the committee.
 - Size - We will use your form for sizing.
 - Asking price- Determined by you. If sold, you will receive 85% of the asking price.
- If your quilt(s) are sold, you will receive a check approximately **2 weeks** following the show.

Retrieving Quilts for Sale at the close of the show:

- You will be notified of the exact time to pick-up your quilts.
- At that time, you may come to the “pick-up area” to receive your quilt(s).
- You must have your receipt(s). This receipt(s) will be handed to you when dropping off your quilt(s).
- Someone else may pick up your quilt as long as they have your receipt.

Please be patient at the end of the Show. It will take time to dismantle the booth and fold/sort quilts before we open the doors at the “pick-up area”.

THANK YOU AND GOOD LUCK!!!!

Twin Rivers Quilters Guild: 2025 Quilt Show

Number _____
TRQG committee will assign this number.

Quilts for Sale by Members Consignment Form

This form can be filled in online and printed. Tab between fields.

Please **PRINT** the following information for **EACH** quilt and sign at the bottom:

Name: _____ Phone: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Quilt Name: _____

Quilt Size (inches) _____ Width _____ Length _____ (Small____, Medium____, Large____, Ex. Large____)

Quilt Top Only? Yes (Please Check if applicable)

Write a brief description of Sale Item: _____

Asking Price \$ _____ Saturday Asking Price (OPTIONAL LOWER PRICE): \$ _____

Signature required for lowering the Price: _____

Is Quilt in Show? Yes _____ (Place "X" on line ONLY if quilt is being shown / hung in the show.)

The asking price includes the 15% consignment fee. Example: If the asking price is \$100, you will receive \$85 and the Guild will receive \$15. We will also be collecting North Carolina sales tax (6.75%) from the buyer at the time of sale.

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I, the undersigned, agree to the following conditions of sale:

1. I release the Twin Rivers Quilters Guild and the New Bern Convention Center from any liability for damage or loss of the item listed above.

2. I agree to pay the Twin Rivers Quilters Guild a 15% consignment fee for the sale of my quilt. This fee will be taken at the time of the sale.

Signature: _____ Date: ____ / ____ / 2025

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DO NOT REMOVE THIS PORTION

Receipt: Bring this receipt to pick up your quilt after the show. No quilts will be returned without a receipt.

Member Name: _____

Quilt Name: _____

Number _____
TRQG Committee will assign this number